

**MINUTES FROM THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
August 13, 2015**

In attendance: Martha Schaefer, Woody Woodard, Karen Hill, Susan Nelson, Ann Meyer, Rita Weber, Sandy Johnston and Kelly Skovbjerg. Absent: Carol Green and Ashlee Pfeiffer.

Guests

No guests were present.

Reading of May 14, 2015 Minutes

The minutes of the last meeting were read. Martha Schaefer moved to approve with corrections and Rita Weber seconded. Motion carried.

Citizen Comments

None.

Library Director's Report

The library will be closed September 7 in observance of Labor Day.

We have filled the guard position and started the interviewing process for the two part-time library aide positions.

We just finished the summer program at the library and wanted to share some results. We revised our approach this year with more programs for families and all age groups. Our space theme allowed us to do some really creative things as far as crafting and STEM-based programs. One of our best-loved events was astronaut Eileen Collins' visit to the library with Lamar Smith. This event was standing-room only in the community room.

We brought in the Geek Bus twice this summer for robotics and video game design. We definitely want to try this again next year. Our star parties were fun and well-attended as was our cosmic carnival closing party. We held 71 programs in total which brought out more than 3,300 people.

In past years our summer program has been all about reading to address summer slide. This year we changed it up to make the summer experience about all types of activities for learning and to encourage all learners to participate and finish out the program by turning in activity sheets. Our Galactic Space Hunt was a big hit and still allowed avid readers to earn points for reading while offering other opportunities for families to earn points for listening to a book, attending a library program, visiting a museum or park, checking out an audiobook, doing a science activity, etc. At 10, 25 and 50 points earned, participants won prizes and got a chance to enter for the grand-prize which consisted of a *Star Wars* themed party and viewing of the new JJ Abrams *Star Wars* film coming out this December. Our winner was one happy kid. We had 349 registrants to the program and 170 activity sheets were turned in.

The amphitheater grand opening date has been postponed due to some structural issues with the canopy. The city attorney will be meeting with the contractor to work out a solution and timeline for completion.

The **Boerne Public Library Foundation** will be selling chairs for \$25 as a small fundraiser to help fund programs for the amphitheater. See attached photo.

The **Friends of the Library** continue to run the used bookstore and are always in need of volunteers to help in the shop and in the processing room.

Committee Reports

Display Committee: Joan Labay-Marquez was nominated by Sandy Johnston to be on the Display Committee. Martha Schaefer made a motion to approve and Ann Meyer seconded to accept Joan Labay-Marquez to the Display Committee. Motion carried.

Old Business

Paging Policy

Martha Schaefer made a motion to approve the policy with corrections and Karen Hill seconded. Motion carried.

Use of Facilities for Non-Profits Policy

The board and library staff present at meeting have discussed the many issues the library faces with groups who use the library regularly and the few that abuse the system. The board made suggestions to have more training for these groups and checklists for equipment training and registration. The board requests that library staff determine recommendations for the policy and present at the next meeting.

Amphitheater Use Policy

The board agreed that the amphitheater policy should reflect City of Boerne's current parks policy and ordinances. Ann Meyer made a motion to approve the policy with corrections and Rita Weber seconded. Motion carried.

New Business

Gift Acceptance Policy

The board had no additional corrections to the policy. Related to the policy the family of Jesse Theis, a founding member of the library, has offered to donate to the library an artwork created by Jesse to be displayed here at the library. Our current policy says the library does not accept gift items and that they should be offered to the Library Foundation. The board agreed to make an exception for this donation due to the historical value of the piece to the library. The painting will be displayed in the conference room upstairs. Ann Meyer made a motion to approve the policy with corrections as well as accept the painting and Rita Weber seconded. Motion carried.

Unattended Children/Disruptive Behavior Policy

The city attorney has made recommendations to the policy so that it applies to adults as well as youth, particularly the appeals process. Martha Schaefer made a motion to accept the policy with current changes and Karen Hill seconded. Motion carried. This policy will come back to the board as old business at next meeting to clarify what constitutes zero tolerance behavior and consequences for zero-tolerance

and other disruptive behavior by adults or youth. The city attorney will be in attendance at the next meeting.

Fee Ordinance review

Kelly explained that although we have amphitheater use fees in the library fee schedule now the fees may well change or be added to the parks fee schedule before they go into effect in January 2016. Martha Schaefer made a motion to accept the addition of amphitheater use fees to the fee ordinance and Ann Meyer seconded. Motion carried.

Open Carry Law considerations

Kelly made the board aware of the Open Carry Law that will go into effect in January 2016 and what effect it will have on the library. The board received the Texas State Library and Archives Commission's interpretation of Texas handgun-carry laws and of the 84th Legislature's changes to the laws. Essentially, unless a school is sponsoring an event at the library, the library is a polling place, or a governmental body is meeting in the library, it will be legal for people to openly carry a handgun if they have a CHL license. We will not, as previously, be allowed to post signs saying that handguns cannot be carried-openly or concealed-in the library. A person with a licensed handgun must secure it in a belt or shoulder holster and cannot brandish it in a threatening way. Library staff cannot make a user show proof of a license to carry a handgun. Kelly continues to work with the city attorney and police to determine our best course of action if a person openly carries in the library.

Strategic Plan overview and planning for 2017-2019

Ann Meyer made a motion to table this until the next meeting and Rita Weber seconded. Motion carried.

Other Business

None.

The next meeting will be held September 10, 2015.

Respectfully submitted on September 8, 2015,

Sandy Johnston