

**MINUTES OF THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
May 10, 2012**

Chair Jeanne Clark confirmed that a quorum was present and called the meeting to order at 6:00 p.m. Also in attendance: Paula Petty, Kelly Skovbjerg, Chuck Bardwell, Carol Green, Shirley Hord, and Sandy Johnston. Absent: Ashlee Pfeiffer, Brian Cartwright, Rita Weber

Guests

No guests were present.

Reading and Approval of 4/12/12 Minutes

The minutes of the last meeting were read. Chuck Bardwell moved to approve and Paula Petty seconded. Motion carried.

Citizen Comments

None.

Library Director's Report

The library has partnered with the Parks and Recreation Department to promote National Health & Fitness Month through the month of May. We are hosting dozens of free seminars and workout classes and you can pick up your welcome bag and passport at the library. Sock Hop will be May 18 from 7 p.m. Harry and the Hightones will be performing. Donate blood on May 16 from 10 a.m. to 6 p.m. South Texas Blood and Tissue Center's mobile unit will be here at the library. The Digital Microfilm Reader is in and being put to use. We received the machine from the Library Foundation as part of our 60th Birthday Party celebration wish list.

Committee Reports

None.

Old Business

None.

New Business

Friends Update

Plans are to be open the 1st Wednesday of every month from 10 a.m. to 12 p.m. and Fridays and Saturdays starting in May 10:00 a.m. - 2:00 p.m. The goal is to create a used book store that provides great reading for Boerne while raising funds to continue support of the PHPL.

Foundation Update Ariel Brooks-Stevens

We have scheduled the birthday party for June 2 from 7 p.m. to 11 p.m. and tickets are \$100. Planning is underway for the event and we are excited about the fundraising opportunities the party presents. All the invitations were sent out last week. "Cleaned up Casual" is the attire. Please visit our website and spread the word about the Wish List. We will not have auctions at the party so the wish list is the only way to raise additional funds.

Use of Facilities Policy

Paula Petty moved to approve the policy and Carol Green seconded. Motion carried.

Customer Conduct Policy

Chuck Bardwell moved to approve the policy and Paula Petty seconded. Motion carried.

Other Business

Circulation Policy

Kelly Skovbjerg wanted to get a feel for what the Board's opinion was on family fines in the Circulation Policy. We have been somewhat lenient on those kids whose parents have larger fines not wanting to punish the kids from checking out books. Should we stick to the policy in place? The general consensus is that we stick to the policy. Kelly will be talking with the City Attorney about how to handle accounts with large fees, mostly due to non-returned items. We have issues with some patrons. Board agreed to giving plenty of notice to customers before enacting a plan

Kelly will tighten up the language in the Circulation Policy and bring to the Advisory Board next month for review.

Shirley Hord moved to adjourn, Carol Green seconded. The meeting was adjourned at 6:45 p.m.

The next meeting is scheduled for June 14, 2012.

Respectfully submitted on May 11, 2012,

Sandy Johnston